




410 South Commercial Street • Neenah, WI 54956 • Tel: (920) 751-6800 • Fax: (920) 751-6809

MEMORANDUM

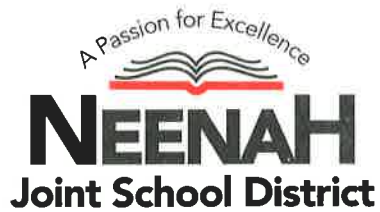
TO: John Lehman, Chair, Finance & Personnel Committee
FROM: Dr. Mary Pfeiffer, District Administrator 
DATE: May 13, 2013
RE: Resignation of Faculty

Attached are letters of resignation from the following staff members:

- Maria Arndt, SLD Teacher, Hoover Elementary School
- Sue Buss, Speech and Language, Hoover Elementary School

It is my recommendation that the above named resignations be approved with their last working day June 6, 2013.


smf



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MEMORANDUM

TO: John Lehman, Chair, Finance & Personnel Committee

FROM: Dr. Mary Pfeiffer, District Administrator 

DATE: May 2, 2013

RE: **Retirement and Request for OPEB from Support Staff Members**

Attached are letters of retirement from the following staff members:

- Jean Beatty, Educational Assistant/Undifferentiated, Clayton Elementary
Last working day June 6, 2013
- Janet Radue, Educational Assistant/Undifferentiated, Neenah High School
Last working day June 6, 2013

It is my recommendation that the above named retirement requests including Other Post Employment Benefits (OPEB) effective July 1, 2013, be approved with their last working days as noted.

smf



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MEMORANDUM

To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator *MP*
Date: May 2, 2013
Re: **Employment of Exempt Personnel**

The following individual is being recommended for hire in an Exempt position of Activity Director (Grades 7-12) with a start date of July 1, 2013.

Name	Position	Building	Salary
Brian Matz	Activity Director	Neenah High School	\$78,000

This position is within budget allocations.

smf



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MEMORANDUM

To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator *MP*
Date: May 2, 2013
Re: Employment of Certified Staff

The following individual has been interviewed, has had her credentials reviewed by appropriate staff members, and is being recommended to fill a School Psychologist vacancy for the 2013-2014 school year.

Name	Position	Grade/Program	School Location	FTE	Salary
Sara Liesener	School Psychologist	K-5	Spring Road	1.0	\$68,500.00


This position is within budget allocations.

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MEMORANDUM

To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator 
Date: May 2, 2013
Re: **Employment of Support Staff**

The following individual is being recommended for hire effective May 8, 2013.

Name	Position	Building	Hourly Rate
Dean Olkowski	Carpenter	District	\$23.00

This position is within budget allocations.

smf